



# Government of West Bengal

DRAFT REPORT

Employee e-Service Book

SUMITRA DAS LC/467	
HRMS ID : 2023011022	

Report Generated On: 28/01/2024 By SUMITRA DAS LC/467

Employee Basic Details

Name of the Employee	SUMITRA DAS LC/467
HRMS ID	2023011022
Father's Name	Not Applicable
Mother's Name	Not Applicable
Permanent Address	Not Applicable
Present Address	, , P.O: , P.S: , , West Bengal, PIN:
Date of Birth	20/02/1998
Documentary Evidence in support of DOB	NOT AVAILABLE
Date of Superannuation	28/02/2058
Educational Qualification	
Nationality	Indian
Religion	Hinduism
Gender	Female
Category	General
Marital Status	Single
Name of Spouse	Not Applicable
Previous Name of	Not Applicable
GPF / PRAN No.	Not Applicable
PAN No.	CQDPD5122K
AADHAAR No.	Not Applicable
Contact/Mobile No.	8597249426
Email Id.	Not Applicable
Blood Group	Not Applicable
Height (in cm.)	Not Applicable
Personal Identification	Not Applicable
Employee Status	In Service

Family Details :

Name	Relationship	Date of Birth	Marital Status	Details of Employment, if any
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Nomination Details

For GPF :

Name of the Nominee	Relationship	Whether nominee is Minor (Y/N)	If nominee is Minor, then name of Legal	Percentage of share
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For GISS :

Name of the Nominee	Relationship	Whether nominee is Minor (Y/N)	If nominee is Minor, then name of Legal	Percentage of share
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For Gratuity

Name of the Nominee	Relationship	Whether nominee is Minor (Y/N)	If nominee is Minor, then name of Legal	Percentage of share
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Appointment Details (In Chronological Order)

1	2	3	4	5	6	7
Appointment Order No. & Date	Parent Department	Cadre in which appointment is made	Group	Post	Designation	Date of Joining in Service
Order no:	Home and Hill Affairs	Others	C	Not Applicable	Not Applicable	

8	9	10	11	12	13
Mode of Recruitment	Scale of Pay	Employment Type for Group C employee	Year of Allotment	HRMS ID of Previous Service ,if any	Remarks
Not Applicable	Not Available	Not Applicable	Not Applicable	Not Applicable	Not Applicable

Posting History

All figures are in INR

Post	Designation	Posting / Transfer Order No. & Date	Name of the Office Where Posted	Whether Substantive/ Officiating/ Additional	Joining Order No. & Date	Date and time of Joining in Present Post
1	2	3	4	5	6	7

Scale of Pay	(Band Pay + Grade Pay) or Basic Pay	Nature of Joining (New Appointment / Promotion / Transfer)	Release Order No. & Date	Date of Release and Time ( FN/AN )	Remarks
8	9	10	11	12	13

Functional Promotion/Non-Functional Promotion/CAS Details

All figures are in INR

Type of Promotion	Date of Actual Effect of Promotio	Date of Notional Effect of Promotio	From Pay Scale / Pay Band	To Pay Scale / Pay Band	Order No. & Date	Date of Option for Pay Fixation	Remarks
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Pay Scale Detail

All figures are in INR

Scale of Pay / Pay Band	Date of Notional Effect	Date of Actual Effect	Order No. & Date	Reason for change of Pay Scale	Basic Pay (in case of Pay Band, BP & GP should be shown)	Remarks
22700-700-23400-700-24100-700-24800-700-25500-800-26300-800-27100-800-27900-800-28700-900-29600-900-30500-900-31400-900-32300-1000-33300-1000-34300-1000-35300-1100-36400-1100-37500-1100-38600-1200-39800-1200-41000-1200-42200-1300-43500-1300-44800-1300-46100-1400-47500-1400-48900-1500-50400-1500-51900-1600-53500-1600-55100-1700-56800-1700-58500	21/06/2023	21/06/2023	Order No. : 1747 Oder date: 21/06/2023	Appointment - Initial Pay	Band Pay : 22700 Grade Pay : Not Applicable	Not Applicable

Increment Details

All figures are in INR

Date of Effect	Scale of Pay / Pay Band	Increment Amount (Rs.)	Order No. and Date, if any	Remarks

Service Verification Details

From	To	Service Verification Issuing office	Service Verification done on the basis of Acquittance Roll or any other Records	Memo No. and Date, if any

GISS Details

From Date	To Date	Subscription (Insurance)	Subscription (Savings)	Memo No. and Date, if any
21/06/2023	31/10/2023	6	Not Applicable	Memo No. Not Applicable Memo Date
01/11/2023		6	14	Memo No. Not Applicable Memo Date

Leave Details

Type of Leave	No of Days of Leave	From Date	To Date	Balance of Leave	Sanction Order No. and Date, if	Reasons	Remarks

All figures are in INR

TC/LTC/HTC Details

Whether TC/LTC/HTC	Order No. and Date	From Date To Date	Places Visited	Block Period	Sanctioned Amount	Remarks

All figures are in INR

Loan Details

Nature of Loan	Sanction Number & Date	Mode of Recovery	Amount of 1st and last Installment with Interest	Clearance Certificate No. & Date, if any

Departmental Proceedings

Order No. for Initiation of DP	Date of Initiation of DP	Date of Serving of Charge Sheet to the Charged	Office of the Disciplinary Authority	Designation of the Disciplinary Authority	Whether DP Concluded (Y/N)	Whether Exonerated (Y/N)	Final Order No.
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Final Order Date	Details of Main Operative Part of Final Order	Details of Penalty Imposed under WBS(CCA) Rules,1971	Whether Any Appeal Preferred (Y/N)	Details of Main Operative Part of Appeal	Whether Any Review Preferred (Y/N)	Details of Main Operative Part of Review	Remarks
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Details of Suspension, if any

Date of Suspension	Suspension Order No. and Date	Reasons for Suspension	Percentage of Subsistence Allowance	Date of Effect of Subsistence Allowance
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Order No. & Date	Remarks	Date of Revocation, if any	Revocation Order No. & Date	Remarks
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All figures are in INR

Award / Reward and Punishment Details

Name of the Award / Reward	Name of the Granting Authority / Body	Order No. and Date, if any	Type of Award / Reward (Monetary/Certificate/Citation,	Amount, if Monetary Award / Reward	Remarks
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Type of Punishment	Office of the Punishing Authority	Order No	Order Date	Reason for Punishment	Description of Punishment
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Publication Details

Subject of Publication	Year of Publication	Name of the Book / Journal	Details of Publication House	Remarks
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Training Details

Name of the Training	Name of the Institution	From Date & To Date	Category (Induction / In-Service /	Order No. and Date, if any	Remarks
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All figures are in INR

Foreign Service Details

Name of Borrowing Authority	Name of Post	Date of Joining	Order No. & Date	Pay	Date of Release from Foreign Service	Deputation Allowance, if any	Remarks
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All figures are in INR

Details of Foreign Service Contribution

From Date To Date	Amount	Type of Contribution (Pension / Leave Salary / Penalty)	Payment Details	Remarks
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Special Entry

Special Entry	Date of Entry	Entry made by
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Part Wise Remarks, if any :

Sl No.	Name of the Part	Description of the	Remarks
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